# PRIVACY POLICY

### WHO WE ARE

Our website address is: www.claudiasclassroom.co.uk

#### **COMMENTS**

When visitors leave comments on the site, we collect the data shown in the comments form, including the visitor's IP address and browser user agent string to help spam detection.

An anonymized string created from your email address (also called a hash) may be provided to the Gravatar service to see if you are using it. The Gravatar service Privacy Policy is available here: <u>Gravatar Privacy Policy</u>. After approval of your comment, your profile picture is visible to the public in the context of your comment.

## **MEDIA**

If you upload images to the website, please avoid uploading images with embedded location data (EXIF GPS) included, as visitors to the website can download and extract any location data from images on the website.

#### **COOKIES**

When you leave a comment on our site, you may opt in to saving your name, email address, and website in cookies. These are for your convenience, so you do not have to fill in your details again when you leave another comment. These cookies will last for one year.

If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.

When you log in, we will also set up several cookies to save your login information and your screen display choices. Login cookies last for two days, and screen options cookies last for a year. If you select "Remember Me," your login will persist for two weeks. If you log out of your account, the login cookies will be removed.

If you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after 1 day.

### **GOOGLE ANALYTICS**

We use Google Analytics to collect data about your use of our website. Google Analytics may set cookies on your device or browser to gather information about how you navigate our site. Google's use of information is governed by their Privacy Policy.

### **WOOCOMMERCE**

If you make a purchase on our website through WooCommerce, please note that WooCommerce may set cookies to enhance your shopping experience and to store information related to your cart and orders. The data collected may include personal information provided during the checkout process. WooCommerce's use of data is subject to their Privacy Policy.

### EMBEDDED CONTENT FROM OTHER WEBSITES

Articles on this site may include embedded content (e.g., videos, images, articles, etc.) that behave in the exact same way as if you visited the other website. These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content. This includes tracking your interaction with the content if you have an account and are logged in to that website.

### WHO WE SHARE YOUR DATA WITH

If you request a password reset, your IP address will be included in the reset email.

## HOW LONG WE RETAIN YOUR DATA

If you leave a comment, the comment and its metadata are retained indefinitely to recognize and approve any follow-up comments automatically instead of holding them in a moderation queue.

For users who register on our website, we also store the personal information they provide in their user profile. All users can see, edit, or delete their personal information at any time (except they cannot change their username). Website administrators can also see and edit that information.